

SEDGWICK PARISH COUNCIL

Councillors are hereby summoned, and members of the public are invited to attend the Meeting of the Parish Council to be held on
Wednesday 14th January 2026 at 7.30pm
Venue, Sedgwick Village Hall

A G E N D A

1. **Apologies** - to receive apologies with reasons for given absence beforehand.
2. **Minutes** - authorise the Chairman to sign the minutes of the meeting held on 12th November 2025 as a true record.
3. **Declarations of Interest/Request for Participation**
To receive declarations of interest by members in respect of items on this agenda. (Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).
The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
4. **Public Participation**
Members of the public will be given the opportunity to speak, ask questions or raise matters of interest regarding this agenda in accordance with the Standing Orders.
 - a) To discuss reports from members of the parish regarding anti-social behaviour and vandalism.
5. **Reports**
 - a) To receive any relevant matters from Cllr D Rathbone - Westmorland & Furness Council.
6. **Planning** To receive and consider any planning applications which have been submitted since the last meeting.
7. **Highways/Footpaths** - to receive and consider any Highways/Footpaths matters.
 - a) To receive the monthly highways report and update of dates of repairs.
 - b) To inform the council that the 20mph bedding in period will be discussed at the March meeting.
 - c) To discuss the need for permission to cut the grass on land around the bus stop. This has been requested but no response as yet.
 - d) To receive an update on the new noticeboard.
8. **Playground / Millennium Field** – to receive and consider any matters regarding the Playground/Millennium Field.
 - a) Monthly Safety Report- verbal report Cllr G Stoker.
 - b) To discuss the actions carried out since the ROSPA report.
9. **Fundraising & Events**
 - a) Equipment Replacement- update on equipment, quotes, fundraising & grants.
10. **Safeguarding Report**
 - a) To receive any report from Cllr Tanham.
11. **Canal**
 - a) Monthly report by Cllr B Holmes.
 - b) To discuss progress on the repairs to the dry stone wall along the canal path.
 - c) To discuss work by James Park
 - d) To discuss the meeting with W&F Council regarding the Lancaster Canal Towpath Trail.
12. **Website/social media**
 - a) Verbal report by Cllr Holmes.
 - b) To update the council on the new website and email addresses.
13. **Finance**
 - a) To receive and note bank balance as of 28/11/2025 Current = £13163.04 & 20/11/2025 Reserve = £22695.71 and sign the bank reconciliations which include payments agreed on 12th November 2025 and cleared the bank account.
 - b) To approve payments:
Parish Clerks Salary November/December = £470.87
Parish Clerks Expenses November/December= £52.00

HMRC PAYE (Rachel Harrison) November/December = £143.55
D&C Atkinson (Grass Cutting) = December 1 x £91.00 (January - a credit will be applied to the account for the missed October cut)
Treble 3 (Gov.uk domain name registration) = £54.00
Treble 3 (annual web hosting/domain renewal .org.uk) = £192.00
Printing Plus (Christmas Newsletter) = £102.00
Sedgwick Cricket Club (cheque re-issue) = £200.00
Rachel Harrison (Green Barnes Noticeboard) = £728.21
To acknowledge receipts – Interest May-October = £121.46
C) To approve the finalised 2026/27 budget.
d) To set the precept for 2026/27.
e) Financial Reserve Policy to approve and update on website.
f) To confirm an auditor for 25/26

14. Newsletter

- a) To discuss feedback from the Christmas newsletter.

15. Correspondence All received and distributed.

16. Open Action not covered elsewhere on the agenda.

- a) To confirm there are still vacancies for Parish Councillors and receive any updates on interest in the roles.
- b) To discuss applications for the Parish Clerk role.
- c) Speaker for the APM to be decided upon.

17. Items for consideration for a future agenda

18. Date of Next Meeting – to confirm the date of the next meeting will be **Wednesday 11th March 2026**, The meeting will commence at 7.30pm in the Sedgwick Village Hall.

*Additional items requested by councillors may, at the discretion of the clerk be added to this agenda in advance of the meeting or deferred to item 15. Please contact the clerk immediately if there is such a request.
In accordance with standing orders, the decision of the clerk is final.*

R Harrison – Clerk to the Council

Public Participation Guidance

Each member of the public is entitled to speak once in respect of each matter and for up to 3 minutes with 10 minutes being allocated overall for the Public Participation section. These limits may be extended at the discretion of the chairman. Comments must be addressed through the chair. The Chairman will decide in which order matters will be heard and whether an immediate response may be given at the meeting or arrangements made to respond or discuss the matter further at a later date. Questions and comments and responses will be minuted concisely.

To comply with privacy and data protection advice, individuals participating or named during this section will not be named in the minutes.

For more details see www.sedgwickparishcouncil.org.uk/public-participation