

## SEDGWICK PARISH COUNCIL

### Minutes of the Annual Meeting held on Wednesday 04 May 2016 in Sedgwick Village Hall at 7:30pm

**Present:** Cllrs B Holmes (Chairman), J Oscroft, R Gill, G Willacy, J Goodland, Mrs S Roberts (Clerk), Mr G Stoker and no other members of the public.

#### 01/16 **Election of Chairman**

*Cllr Holmes took the position of Chairman during this item.*

It was proposed, seconded and unanimously resolved that Cllr Holmes should be the Chairman for 2016/17.

#### 02/16 **Declarations of Acceptance**

A Declaration of Acceptance form for 2016/17 was signed by Cllr Holmes and witnessed by the Clerk. Also all other serving Councilors signed a Declaration of Acceptance Form which was witness by the Clerk

#### 03/16 **Election of Vice-Chairman**

It was proposed, seconded and unanimously resolved that Cllr Gill should be the Vice-Chairman for 2016/17.

#### 04/16 Cllr J Goodland offered his resignation as Councilor after several years' service. Chairperson thank him for his valuable service and support to the Council.

#### 05/16 Mr G Stoker had been invited to attend this meeting and was welcomed. It was proposed, seconded and unanimously resolved that Mr Stoker should fill the Vacancy. Mr Stoker had been provided with a copy of the Code of Conduct and completed a Declaration of Pecuniary Interests form. Cllr Stoker signed a Declaration of Acceptance of Office form which was received/witnessed by the Clerk and would be provided with copies of the current Standing Orders, Financial Regulations, CALC Training Timetable and any other relevant policies/procedures. Mr Stoker would take up this post after 9<sup>th</sup> May 2016.

#### 06/16 **Apologies**

It was resolved for apologies with reasons given to be noted from Cllr D Willacy, District Cllr S Eccles, County Cllr B Gray and PCSO Boaks.

#### 07/16 **Minutes**

It was resolved for the Chairman to sign the minutes of the meeting held on 13 April 2016 as a true record.

#### 08/16 **Declarations of Interest / Dispensation Requests**

None.

#### 09/16 **Public Participation**

Police Report: this was received and will be displayed on the notice board

District Cllr S Eccles and County Cllr B Gray had both conveyed their apologies due to being unavailable to attend this meeting as the SLDC Elections had been scheduled to be held this week.

#### 10/16 **Appointment of Representatives**

The following representatives on outside bodies were appointed for 2016/17:

- South Westmorland Local Area Partnership – Cllr R Gill
- South Westmorland Village Maintenance Association – Cllr G Willacy
- Village Hall Committee – Cllr D Willacy.

**11/16 Planning**

No planning application had been submitted to SLDC since the last meeting.

**12/16 Flood Action**

**SLDC Communication:** To date we have received no communication from the letter sent to P Hosking five months ago. District Cllr Eccles was not available to give an update of the situation, which was a concern for the residents in Back Lane.

**Footbridge Closure:** Now reopened, it was noted the communication with the National Trust in this matter was excellent.

**13/16 Highways/Footpaths**

No further progress with the outstanding repairs, the Area Steward had not replied to the email, nor had Cllr Eccles reported on this matter which was highlighted in last month's Parish Council Meeting. It was noted that two areas report where in a critical condition with several large potholes, it had been reported that a cyclist had fallen off his bicycle and cars where grounding at another area reported. Chairperson agreed to email Cllr Eccles our strong concerns

**14/16 Playground /Millennium Field**

- Sunday 23<sup>rd</sup> April was the grand opening ceremony held on the Millennium field for the Adult Gym Equipment
- The monthly playground inspection report had been completed by Cllr G Willacy and there was nothing to report.
- Cllr Goodland had replaced the broken bolt on the adult gym equipment and reported the grass has been cut and strimmed this season by Continental Landscapes.

**15/16 Canal**

**1)**The Council had received three quotes for the work to be carried out as directed in the Woodland Report. It was agreed for a further meeting with J Park contractor and several of the Councillors to establish the finer details required. Cllr D Willacy to arrange this meeting and a decision would be finalised at the next Parish Council Meeting.

**2)**Chairperson and The Clerk had approached several organisations to establish if funding is available to help with this project. Funding has been agreed in principal for the Environmental Partnership Funding so Chairperson and the Clerk will apply for this funding and advise Council in the next meeting of their progress.

**3)**Cllr G Willacy reported the path was completed but Councillors were dissatisfied with the edge to the pathway and requested turf to be laid on the exposed areas. Cllr G Willacy agreed to deal with this matter before the invoice was submitted.

**4)** Email received of complaint: Why the trees had been marked with orange spots on the Canal Bed. The Clerk replied explaining what the Council's intentions are and a copy of the Woodland Report outlining the necessary work.

Also the resident had not received a Newsletter or Cold Calling Leaflet, this information has now been sent. It was agreed for a further reply to be sent explaining that the Newsletter distributors had been notified of the mistake and in future agreed to ensure all residents receive Parish Council Information, which would also be available on Sedgwick Village Website and spare copies in the Village Hall.

**16/16 Sedgwick Village Hall****Email received from the Village Hall**

- a) It was agreed that the Parish Council would pay for the insurance cover for the defibrillator and cabinet in October at a cost of £32 annually.
- b) The Broadband and line rental has been funded by Transparency Funding for twelve months after this period if no further funding is available the Village Hall will have to make the decision if they still require it and fund it themselves or ask the Parish Council
- c) 2015/16 Parish Council Hire of the Village Hall has been paid in Summer 2015, Cllr D Willacy has given the treasurer the paid invoice to check with his records.

**17/16 Finance**

- a) It was noted the precept request of £9,500 and the SLDC grant payment of £99.10 had been credited from SLDC to the Parish Council bank account on 27 April 2016.

Also a VAT refund of £1,701.67 issued 21<sup>st</sup> April 2016.

- b) The following payments approved to be paid:

Cumbria Association of Local Councils – Annual Subscription 2015/16	£157.00
---	---------

Zurich Insurance Renewal	£395.53
Mr A Hartley – Internal Audit	£ 50.00
Treescape- Felling Licence	£144.00
c) Accounts which where agreed on 14 <sup>th</sup> April 2016 had cleared the bank account and been signed off by Chairperson. This was deferred until the next meeting as Clerk had not received the bank statement.	

#### 18/16 Correspondence

**Sedgwick No Cold Calling Zone (NCCZ)** : Ballot results were as follows; 40 in favour 1 against, it was agreed to go ahead and establish a NCCZ, Chairperson contact Trading Standards to enquire about packs and signage- chairperson will make a poster to explain the results and next steps required in creating the NCCZ. Councillors needed to agree on the best places to display signage, which required approval by the Highways Department. Also it was agreed that an evaluation of the project could be carried out in the Summer Newsletter to the residents. Further action would be required in the next month's meeting.

**An email had been received by a resident** who had received a cold caller, where he highlighted his concerns. It was agreed for the Chairperson to explain the Parish Council agreed with him, they are in the process of creating a 'No Cold Calling Zone' and have contacted the police services with regard to this issue.

**May Elections:** Tomorrow is polling day for District and Police Commissioner Elections, which Sedgwick Village Hall will be a Polling Station.

**Email: Dangerous Cyclists:** Councillors were very concerned with this email reporting about the dangerous cyclists in the race and felt action was required by contacting the Police to ensure the Parish are informed of any future cycling events. As this event was in the neighbouring Parish Council we will notify Stainton Parish Council and District Councillor Eccles

**Letter: Nat/West Bank Account Information request:** Letter completed and signed by Chairperson.

**Queens Beacon Celebration:** It was an excellent event attended by several residents, Clerk to send an email of thanks to John Stott who contributed so much to make this an enjoyable event.

**Litter Pick Day:** Which was well attended by over 40 residents, it went to plan and was highly successful. It was agreed to place a poster in the Parish Council Noticeboard thanking all who attended and especially the WI for they support and refreshments that were well received by the volunteers.

#### 19/16 Items for consideration for a future agenda

- Canal Update
- Update Councillors details, roles & responsibilities
- 'No Cold Calling'
- PCSO Report
- Queens 90<sup>th</sup> Birthday Celebration

#### 20/16 Dates of 2016/7 Meetings

It was confirmed the dates of the meetings of the full Council for 2016/17 will be 8 June, 13 July, 14 September, 12 October, 9 November, 11 January, 8 February, 8 March, 15 March (Parish Meeting) and 12 April. All meetings will commence at 7.30pm and will be held in the Sedgwick Village Hall.

*The meeting closed at 8 :55 pm*

Signed : ..... (Chairman)  
Date : 08 June 2016