

SEDGWICK PARISH COUNCIL

Minutes of the Meeting held on Wednesday 14 June 2017 at 7:30pm Venue: Sedgwick Village Hall

Present: Cllr B Holmes (Chairperson), Cllr R Gill, Cllr D Willacy, Cllr J Goodland, Cllr G Stoker
Mrs S Roberts (Parish Clerk), District Cllr Eccles and one member of the public.

25/17 Apologies

It was resolved for apologies with reasons given to be noted from PCSO Boaks, Cllr J Oscroft
County Cllr Gray and Ms A Allwright

26/17 Minutes

Cllr Goodland requested minutes to be amended as follows 1) Removing County Cllr Gray's name from those present as she had given her apologies. 2) 12/17 6 changing 'Two unrestrained dogs fought' to 'A dog was attacked' as this more accurately summarised the information he had given to council. Amendments were agreed. It was resolved for the Chairperson to sign the amended minutes of the meeting held on 10 May 2017 as a true record.

27/17 Declarations of Interest / Dispensation Requests: None raised

28/17 Councillors Renewal Declaration of Interest Forms: Clerk handed Councillors the documents, it was agreed Councillors would complete them and return them to SLDC by 23 June 2017

29/17 Public Participation:

A resident raised the incident involving dogs on the Canal. At this point the Clerk advised Cllr Goodland he may wish to leave the room because of his personal interest in the matter which should be declared. Cllr Goodland left the room. The resident asked whether in the interests of health and safety, Council would consider adding a clause to any future contracts that employees must restrain their dogs whilst carrying out their work. Council agreed to consider this request in the future.

Police Report: 47 incidents have been reported in the wider area with 10 being recorded crimes; the report will be displayed on the Noticeboard and website.

District Cllr S Eccles – Cllr Eccles reported it was a busy time of year for her with the elections and there was little to report

County Cllr B Gray – sent her apologies

30/17 Planning: - None Received

31/17 Highways/Footpaths

1. The Clerk updated Council on the progress of faults reported, which had been recorded with the assistance of Cllr Stoker. The new system was proving difficult; it was agreed that the Clerk would forward anomalies to County Cllr Gray to take this matter to the Highways Department.
2. Aqueduct Improvements: We are still awaiting start date and further information.
3. The road closure at Shyreakes scheduled for May 4th (election day) has not yet been rescheduled.
4. Request for advice about improving lighting near aqueduct; no reply. Review next meeting.
5. Request for SatNav warning sign between Force Bridge to Brettargh Holt Roundabout: no reply but Helsington Parish has received our notification and will discuss the matter. Review next meeting.
6. Request regarding establishing 20mph Zone: no reply. Review next meeting.

32/17 Playground /Millennium Field

1. Cllr Stoker has carried out the monthly check on the Millennium Field and reported back that the swing mat is still requiring repair. Also the bench near the swings, though safe will need replacing soon and might benefit from relocation away from under the trees after the new toddler slide is erected. It was agreed that replacement will be discussed at the next meeting.
2. Playdale have agreed to accept payment on delivery of the new toddler slide and it was agreed to place the order for the equipment and repair. The quote dated 12/6/17 £ 4,092.68 (including annual inspection) was accepted. The Clerk would liaise with Playdale and Cllr Willacy to organise delivery and payment
3. The quote for the Annual Safety Inspection arrangements from Playdale was approved and it will be scheduled for August after the installation of the slide and repairs.

33/17 Canal

1. Cllr Stoker carried out the monthly inspection of the Canal Pathways and reported the paths were fit for purpose. Cllr Goodland expressed his concern over the decision at the previous meeting not to install steps on the path and presented a petition from users of the path. Different options were discussed, but a clear solution was not identified; concern remained that the installation of steps would cause an additional tripping hazard. Resurfacing the existing shale path may improve the situation but re-grading the steep section would not be easy. The council is already committed to Parish priority expenditure this year so the necessity for fund raising to contribute to costs was noted. Cllr Holmes proposed that expert advice be sought so that the best solution can be identified and agreed to contact SLDC to request assistance. In addition, given the level of resident concern SLDC will also be asked if a temporary closure is advised. All agreed to this action. In the meantime, Cllr Willacy & Stoker agreed to add a loam layer on a small test section to see if this would improve the surface. Cllr Goodland agreed to notify the people who had signed the petition of the positive action Council was taking.
2. Mr J Holmes has inspected the canal deeds and has identified several anomalies with the location of boundaries. Cllr D Willacy agreed to speak to the adjoining landowner about short section of boundary which was moved after the removal of the stone wall. Then Council can register the land and query the embankment anomaly. The Clerk was given copies of relevant documents to be retained for future reference.
3. The outcome of the lottery bid for £1.5 million by the Lancaster Canal Regeneration Partnership/Canal and River Trust which includes consideration of the Parish section of the canal is still unknown.

34/17 Sedgwick Village Hall: report by Cllr J Goodland

1. A dance class were discussing the possibility of a Saturday booking as a business group
2. The installation of the Keylock which is required to house 3 different keys necessary to implement the Emergency Plan was not approved at the Village Hall Committee. Cllr Goodland agreed to raise it again at the next Village Hall meeting, explaining why it was essential to the initiative. He also agreed to advise the insurers if the keylock was approved. Cllrs agreed that Cllr Goodland as Village Hall Trustee would be given the key code combination and that the Parish Council would cover the cost of any additional insurance premium incurred by having a keylock.

35/17 Community Emergency Plan

Cllr Stoker reported the Emergency Plan was virtually in place, awaiting repose from the Village Hall Committee and then the information could be published on the website. Cllr Willacy wished it to be minuted that Cllr Stoker should be thanked for his work in progressing this project.

36/17 Website

Cllr Goodland provided a report on the updates already added to the website. It was agreed that the clerk would update and forward a copy of the code of conduct and freedom of Information document with the review date and current clerk contact details. Cllr Goodland agreed to ensure that signatures were removed from the website and councillors discussed the benefits of using a dedicated parish council business email rather than a private email account. Councillors will advise the clerk and Cllr Goodland of any changes they wish to make. Cllr Goodland also agreed to add the clerk's name and contact details to the Councillors page in a prominent position as she was the main point of contact for the public.

37/17 Finance

- a) Bank Balances as of 30 May 2017 Current £12,344.91 & Reserve 10,000.20
- b) Payments: BT £66.97, Printerland £238.44, Cllr B Holmes £67.19, Cllr G Stoker £66.97, A Hartley £50.00- Auditor
- c) The Accounts Report from Meeting Dated 10th May 2017 was signed.
- d) Approve Internal Audit Accounts to be forwarded to the External Auditor
- e) A Hartley our present Auditor has notified Council that he will no longer Audit Parish Council Accounts next year. The Clerk has approached Philip Hull a retired Officer who was Kendal Town Treasurer for 7 years, CALC have given approval of his suitability and it was agreed to offer him the role of Parish Council Auditor 2017/18.

38/17 Newsletter - Summer Edition

It was agreed to publish the newsletter after the next meeting with the information previously discussed and add the link to the household emergency plan information which had been received today. Cllr Holmes agreed to complete the newsletter and the Clerk would forward it to the Councillors for approval.

39/17 Correspondence:

- Flood Risk Management Meeting-Friday 7 July: information emailed to Councillors and noted
- Fly the Red Ensign- Merchant Navy Day 3rd September: information noted
- Queens Award for Voluntary Service: Information email to Councillors and noted
- Gateway Group- Kendal Town Hall -22 June: Information emailed to Councillors and noted
- Police Newsletter from Superintendent Rob O'Connor: information emailed to Councillors and noted
- Household Emergency Plan: received and emailed to Councillors, it was agreed to add the link into the newsletter and at a further date comply a pack that could be rolled out to the Village Residents
- South Lakeland Infrastructure Delivery Plan Update 2017: received and emailed to Councillors, it was agreed as this was a large document that it would be on next month agenda

40/17 Items for consideration for a future agenda

- Proposed safety scheme for road under aqueduct update
- Canal Path Inspection
- Canal Deeds update
- PCSO Report
- Village Hall update
- Emergency Plan update
- Repairs and equipment for the Millennium Field
- Website Update
- Review Freedom of Information
- South Lakeland Delivery Plan Update 2017

41/17 Date of next meeting

It was confirmed that the next Parish Meeting will be on Wednesday 12th July 2017 at 7.30pm and will be held in the Sedgwick Village Hall.

The meeting closed at 9.45 pm

Signed: (Chairperson)
Date: 12 July 2017