

SEDGWICK Parish Council

Minutes of the Meeting held on Wednesday 14th February 2018 at 7:30pm
Venue: Sedgwick Village Hall

Present: Cllr B Holmes (Chairperson), Cllr R Gill, Cllr D Willacy, Cllr G Stoker, Cllr R Smith, Mrs S Roberts (Parish Clerk) and no residents

108/17 Apologies:

It was resolved for apologies, with reasons given, to be noted from Cllr J Oscroft, District Cllr Eccles, County Cllr Gray and PCSO Boaks.

109/17 Declaration of Interest/ Dispensation Requests: None given

110/17 Minutes:

It was resolved for the Chairperson to sign the minutes of the meeting held on 10 January 2018 as a true record.

111/17 Public Participation:

Village Hall Report: Mrs D Holmes sent a written report; the next Village Hall meeting would be held on Monday 19th February and they would report to the next Parish Council Meeting. The Clerk will enquire whether Defibrillator Training had been agreed so information could be added to the newsletter

112/17 Reports:

Police Report: 59 incidents have been reported in the wider area with none relating to the Parish. The report will be displayed on the Noticeboard and Website.

District Cllr S Eccles – was not available to give a report.

County Cllr B Gray – was not available to give a report

113/17 Website: See attached Website Report

Further update: Treble3 Website have sent the first draft of the new website requesting any amendments before it goes live next week. Training will occur soon after. It was agreed to populate the new community pages from the existing site. Council wish to thank Ann who has been updating the existing website.

114/17 1) Parish Council Training: It was agreed that Cllr Holmes and the Clerk would attend the Data Protection Training on 8th March at a cost of £45 each. Also, Cllr Smith agreed to attend the Effective Councillor sessions 1 & 2 on 16th & 30th April. Council approved the training cost of £45 each session.

2) Councillors Roles & Responsibilities: This was discussed and roles updated. A list will be displayed on the website and noticeboard and will include information so residents are aware of who to contact if they have any queries.

115/17 Planning: No new applications received

Planning application SL/2017/1052: Has been approved and it was noted SLDC did await Council's input before granting the application and that our recommendations regarding hours of work have been added to the consent order.

116/17 Highways/Footpaths: see attached Highways Report

Repairs: Emergency repairs have been made at Carex Farm and Raines Hall although the latter are unsatisfactory. They will be reported again and Victoria Upton will be notified. Drainage work along Back Lane has been completed and the abandoned fencing has been removed. Potholes at Riverside, Natland Rd, Wellheads Lane, collapsed drain at Sedgwick House entrance, Basinghyll gulley, Hill Close Pavements, BT manhole cover, loose bridge sign and line painting are still outstanding, but have all been reported. It was agreed to focus on lobbying CCC to get Sedgwick on the list for long term repairs (resurfacing of Carex to Crosscraze Church) during the next financial year. Cllr Keith Little will be invited to inspect the parish roads and report to our APM. (Copy to Cllr Gray and Tim Farron.)

The Speed Monitor Exercise Results: Over 7 days (22-29/1/18), 4391 cars were monitored. The average speed was 18.4mph and 85th percentile speed was 23.3mph, which shows that the aqueduct is acting as a natural traffic calming measure. Compared to the survey completed in March 2015, speeds are similar, but traffic numbers are much reduced from 7746 over 7 days to 4391. To install such a sign would cost in excess of £3500 and as such, is well beyond the means of the Council.

Improvements to the Aqueduct: Confirmation has been received that they are scheduled for Easter.

Emergency Vehicles: Not all emergency vehicles can fit under the aqueduct bridge, it was agreed to notify providers. Residents will be advised in the Spring Newsletter and the Emergency Plan will be updated accordingly at the annual review.

Visibility Mirror: Cllr Stoker has contacted CCC Highways Department to confirm that we are permitted to erect a mirror to increase visibility of oncoming traffic on the blind bend at the bottom of Cooper Hill. The mirror must not be located on the highway and the landowner's permission must be obtained. A large mirror has been acquired at no cost to the council and Cllr Willacy has agreed to provide a pole and contact the landowner to obtain written permission. If permission is granted, the mirror will be installed.

117/17 Playground /Millennium Field

- a) Cllr Stoker has carried out the monthly safety check on the Millennium Field and no faults were found. Cllr Stoker has removed a pallet, moved the goal posts, emptied the rubbish bins. The badminton net will be ordered and basketball surface made good in the spring, using the donation made before Xmas.

118/17 Canal

- a) Cllr Stoker had carried out the monthly inspection of the Canal Pathways and reported the paths were fit for purpose. Cllr Smith had agreed to take on responsibility for the canal. He enquired about the metalwork in the hedge along the footpath which may be a hazard. It was agreed to include this in an inspection by Council in April/May. Dog excrement has become a serious problem along the footpath and it was noted that professional dog walkers are using the canal. This matter will be raised at the APM and further measures including implementing the new PSPO will be considered.
- b) A replacement sign for the top of the ramp footpath had been received and it was agreed that Cllrs Willacy and Stoker would install it. It was also agreed to purchase a similar sign for the bottom.
- c) Emergency repairs to the stone wall had been carried out at a cost of £80. The collapsed retaining wall had been inspected by Mr Airey and his quote of £200 was accepted, to include the coppicing of the small ash trees that have caused the collapse and the reinstatement of the wall. Cllr Willacy reported he had removed the goat willow regrowth from the canal bed.
- d) Land Registration Title of the property: it was agreed by all to pay the cost of £30 to register the land, which will finalise this procedure.
- e) LCRP correspondence update: Cllr Holmes reported that she had written to LCRP to put on record Council's response to The Draft Access Strategy. A reply had been received expressing appreciation of our involvement and written confirmation that Dr Cole's recommendations for Sedgwick (including it becoming a development hub) were not being considered. LCRP are now planning to utilise existing rights of way to complete the Towpath Trail, which will mean Sedgwick will be closely linked to the network, but the intrusive inclusion of privately owned land will not go ahead.
- f) Canal River Trust correspondence regarding neighbourhood and Parish Planning was received and will be kept on record.
- g) Annual Review of Canal Management Plan (attached); The revised Plan was approved and action agreed. A quote for a biennial safety inspection by Alistair Hearne of £240 was accepted and will include updated recommendations about longer term management.

119/17 Finance

- a) The Bank Balance as of 30 December 2017 was - Current a/c £4,432.42
- b) Payments received: - VAT reclaimed £1,125.95
- c) Payments: DD First Utilities £18.99, SLDC Land Registry, £30.00, Mr Airey Wall repair, £ 80.00, Sign Canal Path £19.99
- d) The Accounts Report for 10th January 2018 were signed and accepted.
- e) It was agreed to approve the draft budget (attached).

120/17 Data Protection: see attached report by Cllr Holmes.

121/17 Newsletter March 2018:

It was agreed to include the defibrillator training if information became available, emergency vehicle access advice, website launch and APM notice, agenda and invite. Cllrs will be sent the draft for approval so that printing can take place next week, followed by delivery well before 7th March.

122/17 Armistice Beacon:

Proposed joint event with Station Parish Council on 11/11/18 - meeting to be agreed

123/17 Litter Picking Day: The Guides have requested more information but we have insufficient interest to make it viable. It was agreed to raise this at the APM to identify if anyone else who would participate and possibly link it to minor maintenance works.

124/17 Arrangements for APM 21st March 2018:

It was agreed for the Clerk to invite representatives on the local groups list and Mrs M. Little to present information about the Church Hall appeal. Cllr Holmes will invite Cllr Little to talk about Highways. The SPC annual review presentation and website launch was discussed and it was agreed that Cllrs will present reports covering their respective areas of responsibility. Consultation on priorities for 2018/19 would be included. The Clerk will contact Mr Goodland to ask if we could use his projector. Refreshments would be arranged by Cllr Holmes.

125/17 Correspondence:

1. Correspondence had been received about Fireworks at the Villa and Council had contacted the resident who wished to be notified and placed a poster in the Cabinet and Facebook regarding the event.
2. Big Thing: information was received and noted
3. Brain Tumour Research Appeal: information was received and noted
4. Crosscraze Church Hall Project: The Church has notified the Council about their plan to build a 7mx13m room to be used by Church goers. The funding is mainly being sourced by Grant Applications and it was agreed that we would forward any information to help. A representative will be invited to the APM.

126/17 Items for consideration for a future agenda

- Final arrangements for the APM Meeting 21st March
- Litter picking
- Data Protection (report Cllr Holmes)
- Armistice Day
- Canal Management Inspection results
- Whether there is a need for improved internet services in the village - B4RN
- New Website (Cllr Holmes)
- Response from Cllr Little

127/17 Date of next meeting

It was confirmed that the next Parish Meeting will be on Wednesday 14th March 2018 at 7.30pm and will be held in the Sedgwick Village Hall. The date of the Annual Parish Meeting is 21st March 2018 at 7.30pm and will be held in the Sedgwick Village Hall.

The meeting closed at 9 30 pm

Signed:Cllr Boyan Holmes..... (Chairperson)
Date: 14th March 2018

Attachments

Draft Budget and Report February 2018
Canal Management Plan and Appendix 1
Police Report February 2018
Roles and Responsibility including updated Contact List February 2018
Highways Report February 2018
Website Report February 2018
Data Protection Report February 2018