

SEDGWICK PARISH COUNCIL

Minutes of the Council Meeting held on Wednesday 17 October 2018 at 8:00pm Venue: Sedgwick Village Hall

Present: Cllr B Holmes (Chairperson), Cllr R Gill, Cllr G Stoker, Cllr R Smith, District Cllr T Harvey, Mrs S Roberts (Parish Clerk) and 1 member of the public.

56/18 Apologies: It was resolved for apologies with reasons given to be noted from PCSO Boaks, Cllr D Willacy, Cllr J Oscroft, County Cllr B Gray, District Cllr R Bingham and District Cllr B Cooper.

57/18 Minutes: It was resolved for the Chairperson to sign the minutes of the meeting held on 12 September 2018 as a true record.

58/18 Declarations of Interest / Dispensation Requests: None

59/18 Public Participation:

- 1) A member of the public said he was pleased to see the highways had been repaired.
- 2) BT building previously reported – poor state of repair - ref MON0189470 – Cllr Stoker met with Callum Rose, who agreed to the following work being carried out; repair to the roof, painting the building at a lower level and removal of rubbish. This would be completed shortly, and Cllr Stoker would report back at the next meeting.

Police Report: 73 incidents have been reported in the wider area with 23 being recorded crimes including a burglary in Sedgwick Parish; the report will be displayed on the noticeboard and website.

District Cllrs: Cllr Harvey reported that SLDC was working on a review of the Local Plan. Also, the Council are in the process of digitizing communications and systems in the work place and staff reduction is being achieved through natural wastage in all ranks including an assistant Director.

County Cllr B Gray: Cllr Gray sent her apologies. Cumbria county Council are well into budgets for 19/20, with Adult Social Care at the top of the list. There will be some reorganising of some waste recycling centres; this is to address safety issues with large vehicles manoeuvring skip change over.

Village Hall Report: Diana Holmes reported The Village Hall insurance now included free cover for the defibrillator, so Council no longer needed to make this payment. However, replacement pads were required at a cost of £41.57. The Committee asked if the Parish Council would fund this charge. This payment was agreed by Council.

60/18 Clerk's Annual Review: Cllr Holmes had met with the Clerk for the annual appraisal, although it had been a busy year with the new duties of GDPR, website editing and planning were working well.

60/18 Planning:

SL/2018/0598/0599 Sedgwick Lodge, Sedgwick, refurbishment of existing building of a two-storey side extension. Council have inspected the plans and are happy with the scale and layout. Clerk had reported Council's discussion to SLDC.

SLDC/2018/0581 Sycamore View update: -planning consent has been granted with restrictions.

SLDC/2018/0784 Sycamore View further update, new plans submitted Cllr Willacy has reported to the Clerk he has compared the two application and they are acceptable.

SLDC offer to fund a portable projector to enable projection of planning documents to replace printing copies which are no longer available: Clerk contact SLDC team leader David Cooper, he has left, and Mark Lynch is the temporary replacement, who is unaware of any funding for a project, he is looking into the matter and has not yet returned a call.

61/18 Highways/Footpaths

1. Highways report by Cllr Stoker- see attached report. Cllr Stoker added the Highways Dept has carried out work on Wellheads Lane and by the River Kent. Cllr Stoker also reported that the pot holes by Carex Farm would be repaired temporarily in the near future. The report update is incorrected as repairs listed had been completed. These will be removed by the next meeting. There are notices on Crosscraze Road by the Bridge stating the road will be closed there, on 4th November for bridge work to be carried out. Last weeks Storm Callum had caused little damage to the Parish, Cllr Stoker had inspected the parish during the bad weather. He would be reporting the drain into the River Kent was blocked at the bottom of Cooper Hill and update the progress at the next meeting.
2. The sign post on Back Lane is rotten and in need of repair, Cllr Stoker agreed to provide quotes for the replacement sign. He had obtained quotes but asked for this to be referred to the next meeting so he could obtain a better price, this was agreed

62/18 Playground /Millennium Field

1. Cllr Stoker has carried out the monthly check on the Millennium Field and reported that all repairs and cleaning work had been completed and bins emptied.
The action points highlighted from the ROSPA report have been completed and responses are as follows:-
 - Large slide – step rotten, Cllr Willacy has removed and repaired
 - Fiberglass body and internal steps and log cross bar in wood, need to be monitored by monthly inspections,
 - bark required at the base of the slide- two trial types of bark are in place and will be evaluated in the spring of 2019.
2. The basketball base has been enlarged by the addition of two further slabs and the original 2 have been repaired/replaced.

63/18 Canal

1. The written report of the Woodland Management and Safety Inspection by A Hearne is still not available.
2. Cllr Willacy reported to the Clerk that Mr Parks has carried out the work as instructed to remove goat willow regrowth, fell three dead ash trees and make safe a stump of a large tree that has been blown over. The Clerk has received an invoice for payment.
3. SLDC Anthea Lowe Solicitor for the Council has sent an email outlining her advice on the obligations of Council to replace the stock proof fence on the north side. Council unanimously agreed to decline the request for a replacement stock fence. Clerk to notify land owner and explain reasons as outlined in the solicitor's letter.

64/18 Data Protection Training:

1. Cllr Holmes provided a written report regarding next phase of GDPR compliance – see report
2. ICO October Newsletter had been received and sent to all Councillors.

65/18 Website: see report by Cllr Holmes. Cllr Holmes also added that the site was being well used as indicated in the report and commented how user friendly the site was.**66/18 Finance**

- a) Bank Balance as of 28 September 2018 £9,286.03
- b) Payments Approved: broadband Village Hall October £18.99, J Parks Canal maintenance work £330.00 and Basketball base & bark chippings - Cllr Stoker £70.32
- c) The Accounts Report from Meeting Dated 17 October, 12 September 2018, the transactions cleared was signed.
- d) The Budget was reviewed, and the amended budget approved
- e) The September Bank Reconciliation was accepted and approved
- f) **Financial Regulations:** Cllr Willacy had raised the fact that £100 was too low an amount for repairs to be carried out without three quotes, it was agreed by all to amend the financial regulations (11. Contracts (H)) from £100 to £200 + vat. Clerk to amend the regulations and present them. All Councillors accepted this amendment

67/18 Armistice Beacon: see report by Cllr Holmes

The meeting went well, poster to be displayed which detail the weekend event, good news from the Cricket Club who have offered to donate the Gazebo and erect it, if the Parish Council will insure it in situ. The Clerk has checked this out with the insurance company who have agreed to cover it on the PC policy. It was agreed to donate to the Church to support the event, amount already agreed £150.00

68/18 Correspondence:

- Community Grant application form for maximum of £500: information received and noted. It was agreed to apply for the Canal maintenance work which had been required this year
- Cumbria County Council – Working together programme: received and noted
- Kendal Fire Station News: received and noted
- 44th CALC AGM 10 November 2018; received and noted
- SLDC meeting- 29th November 2018: received and noted
- Christmas Tree Festival at Crosscrake Church: received and noted
- Community Resilience Event & Cumbria Neighbourhood Watch AGM 29 October 2018: received and noted.
- LAP update and Newsletter: received and noted
- ACTion with Communities AGM Friday 19th October 2018: received and noted.
- Notification of name change of Westmorland General Hospital to Urgent Treatment Centre: received and noted

69/18 Items for consideration for a future agenda

- Highways Report
- Woodland Management Plan
- Canal Report
- PCSO Report
- Website Report
- Renew Sign Post
- Christmas Newsletter
- Dates for 2019 Meetings

70/18 Date of next meeting

It was confirmed that the next Parish Meeting will be on **Wednesday 14th November 2018 at 8pm** and will be held in the Sedgwick Village Hall.

The meeting closed at 9 15 pm

Signed: (Chairperson)
Date: 14th November 2018