

Website Report

Minutes were archived and updated as usual. The Cumbria Messaging service continues to be shared on our facebook page. Usage Stats continue as expected – about 15 unique visits per day and peaking at 75 page views on 9/19/31 August.



Data Protection Report/Training

Old records and papers have been sorted and any unnecessary material shredded. Records suitable for retention by the Archive Office has been identified. No personal photographs were used in the newsletter so no permissions were requested. We need to send forms to village organisations that we contact and initiate the consent register. Remaining tasks also include:

| PHASE THREE Completion | | |
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| Sept | Consent Register Initiated | SR |
| Sept | Retained Records sorted | SR |
| Oct | Relevant Records Archived at County Office | SR |
| Nov | Data Register completed | SR |
| Nov | CALC Audit Grids reviewed | BH |
| 3/2019 | ICO Registration fee renewal due | SR |
| PHASE FOUR – Advanced requirements/consequences | | |
| 10/18 | Clerk Job Description amended | SRBH |
| 2/19 | Risk Register/standing Orders etc amended accordingly | SR |
| tbc | Internal Register of Processes Activities and NALC audit | Tbc |

Training – discussion of any queries about the document “Councillor Expectations” circulated last meeting

Beacon Committee

The organising group met in August with a promising number of volunteers coming forward. There have been some issues to settle between Stainton Parish Council, who are the organisers the event and the church over the finances and programme of events. It is unclear how much the marquee will cost but our pledge of support was well received. It is hoped that the church who are hosting the beacon service and holding a Brass Band Concert on the Friday and exhibitions during Saturday and Sunday as well as the Remembrance Sunday Service on Sunday Morning and Beacon Service and celebration on Sunday, will make some profit from donations. They have proposed possibly donating the money to The British Legion but the original suggestion was that it goes towards the Community Hub Project. Council need to discuss our views and feedback.

There are preliminary posters asking for volunteers and memorabilia for the exhibition and we included information in our summer newsletter. We also may be asked to supply a display for the county show in return for help on 11/11/18.

